



## **YACHT RATING CERTIFICATE APPLICATION INFORMATION SHEET**

For full information: See MGN 270 [www.mcga.gov.uk](http://www.mcga.gov.uk) and MIN 277

The PYA office has been approved by the MCA to issue Yacht Rating Certificates.

You need to provide:

1. A completed application form. Yacht Rating MSF4340 REV 08/15 - downloaded from the MCA website as above or from the PYA website.

**PLEASE READ AND FOLLOW THE GUIDANCE NOTES FOR THE COMPLETION OF THE APPLICATION FORM ON PAGE 5 VERY CAREFULLY. ENSURE THAT THE PERSON WHO COUNTER-SIGNS IS SUITABLY QUALIFIED AND THAT THE SAME PERSON SIGNS YOUR PHOTOS. INCOMPLETE APPLICATIONS WILL BE RETURNED.**

2. PYA Service Record Book, A PYA Crew Work Book or MCA approved log book or Discharge Book or Certificate of Discharge.

3. Sea Service Testimonials with **contact details**. This information should correspond exactly with the information written in the sea section on Page 2 of the application form. This should show a minimum of **6 months Yacht Service** (time signed on the vessel) and **60 days at sea**. (A day at sea being any day that the boat leaves the port, is underway or at anchor) – Yacht service and NOT commercial

4. Passport **or** Birth Certificate

**ONLY, ORIGINAL DOCUMENTS OR ATTESTED COPIES SIGNED BY A PYA MEMBER WITH CoC OR ATTESTED COPIES SIGNED BY ONE OF OUR REGIONAL OFFICES WILL BE ACCEPTED.**

5. Eng 1

6. 2 Passport Photos – **SIGNED ON THE BACK AS STATED IN NOTE No 4 – ON PAGE 5 OF APPLICATION FORM. THIS PREFERABLY SHOULD BE DONE BY THE SAME PERSON WHO COUNTER-SIGNS SECTION 6 ON PAGE 4.**

7. STCW95 basic training certificates:

Personal Survival Techniques  
Fire Prevention and Fire Fighting  
Elementary First Aid  
Personal Safety and Social  
Responsibilities



8. A completed Yacht Rating Training Record Book (if required). Ensure that the tasks are signed off in **real time** and **not all on the same date as this will be rejected.** Every box should have a signature.

9. Certificate fee – 40 Euros for PYA members, 80 Euros for non-members (If the applicant would like the certificate couriered, this will be charged at their expenses otherwise normal post is used).

Exemptions:

Holders of the following do not need to complete a Training Record Book and the 6 months yacht service may be reduced to 2 months sea service ( days at sea) on vessels 15 metres and over in load line in which case copies of these certificates are required.

- Watch Leader Certificate with Competent Crew Certificate or
- Day Skipper Certificate with Competent Crew Certificate or
- MCA Approved Yacht Rating Course Completion Certificate
- RYA Yachtmaster CoC

Holders of the above certificates must still apply for a YRC and meet the other requirements.